



Spanish Peaks Arts Council, Inc. (SPACE)

May 2018

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Artist Agreement to show in the Fuller Gallery
between Guest Artist(s) and SPACE (Spanish Peaks Arts Council)

Name of artist/organization: _____ Date _____
Contact person(s) _____
Phone: _____ Alt phone _____
Email(s): _____
Website: _____
Mailing address: _____

What is required of you as Guest Artist in the Fuller Gallery of SPACE:

- ✓ Bring your work on the date agreed upon, hang it, including ID tags with titles, prices & media if appropriate. You may also bring one rack of prints for sale, marked with prices & item numbers.
- ✓ Provide a list by email to document sales and send payments. List must include artist names, titles, prices, and mailing addresses. Excel format is preferred.
- ✓ Provide artists' statements & bio, or if an organization, information about the organization, or links to websites as soon as possible, for publishing on the SPACE website and Facebook.
- ✓ Attend the opening reception and contribute food or drink.
- ✓ Pick up your art on specified date and time.
- ✓ Mail or email your own contacts about the show.

What SPACE will do for you:

- Include publicity about you in the publicity for the show, including on the SPACE website and on Facebook. Also included in publicity is the Show Brochure and Flyers posted in La Veta and Walsenburg. Images of 8½" x 11" flyers can be emailed to you so you can print them and post or mail them to people/places of your choice. Advertising in the local paper plus press releases to area newspapers and radio.
- Email members and others in the Huerfano County area about the opening reception.
- Provide staff during the regular hours at SPACE to handle sales and greet visitors.
- Send payments for sales during the month following the completed sale.

Rental fee plus standard commission on sales for specified area in Fuller Gallery. \$50 for each of the small, windowless walls. \$75 for each of the larger walls (with windows) 50% deposit due to confirm the dates. Please sign and return a copy of this agreement with the deposit. The remaining fee is due 4 weeks prior to the opening date of the show. If you cancel within 4 weeks of the opening date, 50% of the fees will be nonrefundable. Make checks payable to

SPACE and send to PO Box 803, La Veta, CO 81055. Check which option:

Entire Fuller Gallery \$200 ____ North wall \$50 ____ East Wall \$75 ____ South Wall \$75 ____ West wall \$50 ____

Dates of exhibit _____ Set up date _____ Take down date _____

Title of show/description _____

Signed _____ Position _____ Date _____

Signed _____ Position _____ Date _____

SPACE representative

SPACE is a 501(c)(3) non-profit corporation whose purpose is to support the arts and art education in the Spanish Peaks region.